



**DES MOINES AREA REGIONAL TRANSIT AUTHORITY  
COMMISSION MEETING MINUTES  
620 CHERRY STREET – DES MOINES, IOWA 50309  
FEBRUARY 2, 2016**



**ROLL CALL**

Commissioners Present: Tom Gayman, Chris Hensley, Gaye Johnson, Bob Mahaffey, Joann Muldoon, Steve Peterson and Steve Van Oort

Commissioner Absent: Skip Conkling, Angela Connolly

Alternates Present:

**CALL TO ORDER**

The meeting was called to order by Chair, Steve Peterson at 12:00 pm. Roll call was taken and a quorum was present.

Notice of the meeting was duly published.

**APPROVAL OF AGENDA**

Chair, Steve Peterson requested a motion to approve an amended agenda that removed the Transit Advisory Committee Update (Item 6).

It was moved by Ms. Hensley and seconded by Ms. Johnson to approve the February 2, 2016 Agenda as amended. The motion carried unanimously.

**PUBLIC COMMENT**

No comments.

**TRANSIT ADVISORY COMMITTEE UPDATE**

Postponed to future meeting.

**CONSENT ITEMS**

7A – Commission Meeting Minutes – January 5, 2016

7B – MPO and CIRPTA Representation

It was moved by Mr. Mahaffey and seconded by Mr. Gayman that the consent items be approved. The motion carried unanimously.

**ACTION ITEMS**

8A – FY 2017 Budget Public Hearing Date

It was moved by Mr. Mahaffey and seconded by Ms. Johnson that the Commission set the FY 2017 Budget Public Hearing Date for Tuesday, March 1, 2016 at 12:00pm at DART Central Station. The motion carried unanimously.

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8B – December 2015 Financials

Ms. Amber Dakan, Finance Manager, provided a presentation on the December FY 2016 Financials. Fixed Route revenues performed 4.17% below budget projections as December year to date. Operating expenses are 7.51% below budget projections year to date.

Paratransit revenue is 14.0% lower than budget expectations. Operating expenses are currently 14.65% below forecasted levels.

Rideshare revenues are 17.05% below budgeted levels year to date. Operating expenses are below budgetary expectations by 18.08%.

It was moved by Ms. Hensley and seconded by Mr. Mahaffey that the Commission approve the December FY 2016 Consolidated Financials as presented. The motion carried unanimously.

**DISCUSSION ITEMS:**

9A – DART Forward Plan Update

Amanda Wanke, Chief Engagement and Communications Officer provided an update on the DART Forward 2035 Transit Service and public outreach plans. Public meetings, surveys and other efforts throughout the community will be used to gather public feedback regarding future transit services for the region. Public meetings are planned throughout the Des Moines metro area, the week of February 29.

9B – Quarterly Safety Report

Randy McKern, Transportation Manager provided an update on the 2<sup>nd</sup> quarter analysis of accidents for FY2016. Mr. McKern cited a slight uptick in preventable accidents mostly minor in nature. As an effort to lower percentages in preventable and non-preventable accidents refresher training classes will be conducted as well as continued educational safety guidance between DART Supervisors and DART Operators.

9C – December Performance

Ms. Elizabeth Presutti, General Manager, provided an update on the December Performance. Fixed Route ridership for the month of December was fairly flat and slightly down year to date by just over .25%. Year to date fixed route ridership is down slightly 1.0% overall. Ms. Presutti cited that DART was doing very well given lower gas prices. Nationally, transit systems have seen significant declines of 10% to 30% in their bus ridership due to the current gas prices. DART continues to work on campaigns and strategies to further improve ridership throughout the rest of the year.

**MONTHLY REPORTS**

10A – Operations Report

No Update.

10B – Engagement

No update.

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10C – Procurement

Mike Tiedens, Procurement Manager provided the Commission with a brief update on the Medicaid Modernization change expected to be effect March 1, 2016. DART is currently undergoing contract negotiations with three Medicaid Brokers; Medical Transportation Management (MTM), LogistiCare and Access2Care.

10D – General Manager

Ms. Elizabeth Presutti, General Manager informed the Commission that the Greater Des Moines Partnership and DART were asked to present to the City Manager’s Group on the Transit Future Work Group formed by the Greater Des Moines Partnership. The Transit City Future Work Group was invited as part of the DART Commission Workshop on March 3, 2016.

The proposed FY 2017 DART budget was presented to the City Managers from DART’s member governments on January, 27, 2016.

Ms. Presutti met with PolicyWorks, DART’s State Lobbying team and State Senator Bowman, chair of the Transportation Committee on January 13, 2016 to introduce Senator Bowman to DART’s current initiatives and long-term financial look.

DART will be partnering up with the City of Des Moines and the Des Moines Metropolitan Planning Organization (MPO) in applying for the US DOT Smart City Grant. The Smart City Challenge will concentrate federal resources into one medium-sized city, selected through a nationwide competition. The Grant application is due on February 4, 2016 with three (3) rounds to the award process. The Des Moines Metropolitan Organization (MPO) will take lead on writing the grant.

**FUTURE AGENDA ITEMS**

No update.

**COMMISSIONER ITEMS**

No Update

**OTHER – Communications**

No update.

**NEXT MEETING**

April 5, 2016 at 12:00 pm

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A motion by Ms. Muldoon and second by Ms. Johnson to adjourn the regular Commission Meeting was made at 12:30 pm. The motion carried unanimously.

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Chair

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Clerk

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Date

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**OFFICIAL NOTICE OF THE NEXT DART COMMISSION MEETING DATE IS HEREBY PUBLISHED:**

The next regular DART monthly Commission Meeting has been scheduled for April 5, 2016, at 12:00 p.m. in the DART Multimodal Room at 620 Cherry Street, Des Moines, Iowa.