



**DES MOINES AREA REGIONAL TRANSIT AUTHORITY  
COMMISSION MEETING MINUTES  
620 CHERRY STREET – DES MOINES, IOWA 50309  
MARCH 1, 2016**



**ROLL CALL**

Commissioners Present: Skip Conkling, Angela Connolly, Tom Gayman, Chris Hensley, Bob Mahaffey, Joann Muldoon, Steve Peterson and Steve Van Oort

Commissioner Absent: Gaye Johnson

Alternates Present:

**CALL TO ORDER**

The meeting was called to order by Chair, Steve Peterson at 12:00 pm. Roll call was taken and a quorum was present.

Notice of the meeting was duly published.

**APPROVAL OF AGENDA**

Chair, Steve Peterson requested a motion to approve the agenda as presented. It was moved by Ms. Connolly and seconded by Ms. Hensley to approve the March 1, 2016 Agenda as presented. The motion carried unanimously.

**PUBLIC COMMENT**

No comments.

**PUBLIC HEARING ON FY 2017 BUDGET AND TAX LEVY RATES**

Chair, Steve Peterson requested a motion to announce that a public hearing to discuss the DART FY 2017 budget and tax levy rates was convened and asked for comments from the floor. It was moved by Ms. Connolly and seconded by Ms. Hensley to open the Public Hearing on the FY 2017 Budget and Tax Levy Rates. The motion carried unanimously.

No public comment was heard regarding the FY 2017 Budget and Tax Levey Rates.

Chair, Steve Peterson requested a motion to close the public hearing of the FY 2017 Budget and Tax Levey Rates. It was moved by Mr. Conkling and seconded by Ms. Connolly to close the public hearing on the FY 2017 Budget and Tax Levy Rates. The motion carried unanimously.

**ACTION ITEM 6A: APPROVE FY 2017 BUDGET AND TAX LEVY RATES**

It was moved by Ms. Hensley and seconded by Mr. Mahaffey that the Commission approve the FY 2017 budget and tax levy rates as presented.

Roll Call: Conkling – Nay, Connolly – Yea, Gayman – Yea, Hensley – Yea, Johnson – Absent, Mahaffey – Yea, Muldoon – Yea, Peterson – Yea, Van Oort – Yea. Motion carries.

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**CONSENT ITEMS**

7A – Commission Meeting Minutes – February 2, 2016

7B – DART Depository Resolution

7C – Transit Shelter Purchase

It was moved by Ms. Connolly and seconded by Ms. Hensley that the consent items be approved. The motion carried unanimously.

**ACTION ITEMS**

8A – Heavy Duty Bus Purchases

It was moved by Mr. Conkling and seconded by Mr. Gayman that the Commission approve the purchase of seven (7) heavy duty buses from New Flyer of America at a cost Not to Exceed \$3,307,500. The motion carried unanimously.

8B – Benefits Administration Services

It was moved by Mr. Conkling and seconded by Ms. Connolly that the Commission approve a three (3) year contract with two (2), one (1) year options with Frank Berlin & Associates for Benefits Administration Services for the amount Not to Exceed \$206,000. The motion carried unanimously.

8C – Iowa Medicaid Modernization Transportation Broker Contracts

It was moved by Ms. Connolly and seconded by Ms. Hensley to approve DART staff to initiate contracts with new Medicaid-funded Transportation Brokers and/or Managed Care Organizations; Logisticare Solutions, LLC., Medical Transportation Management, Inc., AmeriHealth Carita Iowa, Inc. The motion carried unanimously.

Ms. Connolly Departed the meeting at 12:47 pm.

8D – January 2016 Financials

Ms. Amber Dakan, Finance Manager, provided a presentation on the January FY 2016 Financials. Fixed Route revenues performed 6.60% below budget projections as of January year to date. Operating expenses are 7.71% below budget projections year to date.

Paratransit revenue is 15.3% lower than budget expectations. Operating expenses are currently 15.91% below forecasted levels.

Rideshare revenues are 16.9% below budgeted levels year to date. Operating expenses are below budgetary expectations by 18.28%.

It was moved by Mr. Mahaffey and seconded by Ms. Hensley that the Commission approve the January FY 2016 Consolidated Financials as presented. The motion carried unanimously.



**DISCUSSION ITEMS**

9A – January 2016 Performance Report

Ms. Elizabeth Presutti provided an update on the January Performance. Ridership is holding steady, down less than .05% year to date on Fixed Route. As mentioned over the past couple of months, other transit systems have seen a significant decrease in overall ridership of 10% to 30%. DART is doing very well in comparison to other transit systems. Ms. Presutti cited January had one less day in the month contributing to the decrease and anticipates ridership to even itself out in February. Additionally DART has seen a significant reduction in road calls. In January DART experienced a 30% reduction over last year and 10% year to date.

**MONTHLY REPORTS**

10A – Operations Report

No update.

10B – Engagement

No update.

10C – Procurement

No update.

10D – General Manager

Ms. Presutti, General Manager along with Mr. Joseph Jones from the Greater Des Moines Partnership attended the Kinetic event in Kansas City, Mo., on February 17, 2016 which focused on the future of transportation. The event articulated how technology is going to transform the transportation system of the future.

DART Leadership met with Uber to discuss partnership options and how Uber might be able to compliment DART services in the region. DART will continue conversations with Uber on opportunities to partner as DART looks to the future.

State Legislative meetings were held with State Representative Byrnes and Representative Best, chair and vice-chair respectively of the Kapucian Transportation Committee. At a separate meeting, Ms. Presutti also met with Senator Kapucian, ranking member of the Senate Transportation Committee. Each meeting provided an opportunity to introduce the legislators to DART and discuss current initiatives as well as DART's long-term financial outlook.

Ms. Presutti and Ms. Jamie Schug, DART Chief Financial Officer and Commissioner Bob Mahaffey presented to the Pleasant Hill City Council on the DART Forward 2035 Plan Update. At their request, DART will be working with City of Pleasant Hill staff to see if more Park & Rides can be established for Route 1 service going into Pleasant Hill.

Ms. Presutti was asked by the Greater Des Moines Leadership Institute to be a mentor for the Community Connect Program. The program kicked off February 22, 2016 and concludes at a graduation on March 2, 2016.

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Ms. Presutti announced that Bev Thomas, IPTA’s Executive Director retired in January. To assist in the association, DART will be providing support in coordinating their upcoming meetings and assist with the posting and collection of resumes for Executive Director position. DART will assist in performing these duties until a new executive Director is hired.

**FUTURE AGENDA ITEMS**

No update.

**COMMISSIONER ITEMS**

No Update.

**OTHER COMMUNICATIONS**

No update.

**NEXT MEETING**

April 5, 2016 at 12:00 pm

**ADJOURNMENT**

A motion by Mr. Conkling and second by Mr. Gayman to adjourn the regular Commission Meeting was made at 1:00 pm. The motion carried unanimously.

**FUTURE 2016 MEETING DATES**

May 3, June 7, July 12

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Chair

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Clerk

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Date