



DES MOINES AREA REGIONAL TRANSIT AUTHORITY COMMISSION MEETING MINUTES

620 Cherry Street – Des Moines, Iowa 50309

May 5, 2015, 12:00 p.m.



ROLL CALL

Commissioners Present: Skip Conkling, Angela Connolly, Tom Gayman, Chris Hensley, Gaye Johnson, Bob Mahaffey, Joann Muldoon, Steve Peterson and Steve Van Oort

Commissioner Absent: None

Alternates Present: None

CALL TO ORDER

The meeting was called to order by Mr. Van Oort, Commission Chair, at 12:02 pm. Roll call was taken and a quorum was present.

Notice of the meeting was duly published.

APPROVAL OF AGENDA

Mr. Van Oort, the Commission Chair, called for a motion to approve the May 5, 2015 agenda with a change to move action item 8E Ingersoll/University Bus Rapid Transit TIGER Application to be first on the action item list. It was moved by Mr. Peterson and seconded by Ms. Hensley to approve the May 5, 2015 agenda with the requested move of action item 8E. The motion carried unanimously.

PUBLIC COMMENT

Mr. John Tenikat, a Des Moines resident, requested a correction to his comments from the April 7 DART Commission Meeting Public Comments to read as a complaint about being denied access to records that should have been open. Mr. Tenikat also requested that DART consider providing a free public transit system with zero fares.

The following spoke regarding DART's proposed Bus Rapid Transit TIGER Application:

- Mr. Larry James, a Des Moines resident, spoke in support
- Mr. Zach Mannheimer, a Des Moines resident, spoke in support
- Mr. Gary Lorenz, an Ankeny resident and Mayor of Ankeny, spoke in opposition
- Mr. Todd Ashby, an Ankeny resident, spoke in support

RETIREMENT RECOGNITION

Mr. Art Flatt was recognized for 26.5 years of service with DART. He served in bus operator and dispatch capacities as well as Union Representative. We thank Mr. Flatt for his years of service.

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CONSENT ITEM

7A – Commission Meeting Minutes – April 7, 2015

Mr. Van Oort called for a motion to approve the consent agenda item. It was moved by Ms. Hensley and seconded by Mr. Conkling to approve the consent agenda. The motion carried unanimously.

ACTION ITEMS

8E – Ingersoll/University Bus Rapid Transit TIGER Application

It was moved by Ms. Connolly and seconded by Mr. Peterson to approve preparation and submittal of the Bus Rapid Transit TIGER grant application.

Roll Call Vote: Conkling – Nay, Connolly – Yea, Gayman – Nay, Hensley – Yea, Johnson – Yea, Mahaffey – Yea, Muldoon – Yea, Peterson – Yea, Van Oort – Nay. Motion carried.

8A – DART Operations Facility Admin Renovation Construction Contract

Mr. Mike Tiedens, Procurement Manager, requested to approve a contract to Breiholz Construction Company for the Operations Facility Renovation Project in the amount not to exceed \$1,442,700.

It was moved by Ms. Connolly and seconded by Ms. Johnson that the Commission approve the contract. The motion carried unanimously.

8B – DART Operations Facility Admin Renovation Furniture Purchase

Mr. Tiedens requested to approve a contract with Saxton Inc. for the furnishings of the newly renovated admin area of the Operations Facility. The contract amount is for \$310,000.

It was moved by Ms. Hensley and seconded by Mr. Peterson that the Commission approve the furniture purchase. The motion carried unanimously.

8C – August 2015 Service Change Title VI Service Equity Analysis

Mr. Ethan Standard, Transit Planner, requested to approve the Title VI Service Equity Analysis for the August 2015 Service Change.

It was moved by Ms. Hensley and seconded by Mr. Peterson that the Commission approve the Title VI Service Equity Analysis for the August 2015 Service Change. The motion carried unanimously.

8D – Route #5 and #51 Realignment

Mr. Jim Tishim, Planning Director, requested to approve the Realignment of Routes #5 and #51.

It was moved by Mr. Peterson and seconded by Mr. Gayman that the Commission approve the realignment as presented. The motion carried unanimously.

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8F – March 2015 Financials

Ms. Amber Dakan, Finance Manager, provided a presentation on the March FY 2015 Financials. Fixed Route performed 7.34% below budget projections as of March year to date. Operating expenses are 4.76% below budget projections year to date.

Paratransit revenue is 6.12% lower than budget expectations. Operating expenses are currently 8.41% under forecasted levels.

Rideshare revenues are 17.3% below budgeted levels at year to date. Expenses are below budgetary expectations by 23.79%.

It was moved by Mr. Conkling and seconded by Mr. Peterson that the Commission approve the March 2015 Financials as presented. The motion carried unanimously.

DISCUSSION ITEMS

9A – State Legislative Update

Mr. Bill Wimmer, DART's State Lobbyist, gave an update on the Bus Driver Assault bill. This bill was not passed by the legislature. Amendments were made on the bill to move to a class B felony and received agreement from the House Judiciary Committee Chair. Then it went to the Sub Committees where there was reluctance to move this bill. Mr. Wimmer will review other options to get it moved.

9B – March 2015 Performance Report

Ms. Elizabeth Presutti, General Manager, reviewed the System Performance Ridership Report for March 2015. Ridership has risen as compared to last March. For fixed route services year to date, there has been an increase of about 3.26%. All modes combined, the increase has been about 2%. The preliminary numbers for April are looking good. Ms. Presutti anticipates an upward trend as we close out the end of the fiscal year.

MONTHLY REPORTS

10A – Operations Report

No update

10B – Marketing Report

No Update

10C – Planning Report

No update

10D – Procurement

No update

10E – General Manager

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Ms. Presutti, announced that Congressman Young would be touring the DART Central Station tomorrow at 2:00 P.M. and welcomed the Commissioners to join them. Elizabeth, thanked Todd Struthers, IT Manger, Kirstin Baer-Harding, Marketing Director and Luke Lester, Systems Administrator for working tirelessly over the past four (4) years to close out the AVL (Automatic Vehicle Location) systems contract which is the basis for DART's Real Time Tools. The Customer Engagement Report shows a significant increase in usage of the Real Time Tools deployed in January, most noticeably in the area of text messaging service. The service has been very well received and we anticipate continued growth. The Triennial Review draft report has been received with a couple of minor findings which we are addressing. Overall the review went well and we are pleased with the outcome. Commissioners previewed the video being shown at the Greater Des Moines Partnership Washington DC Trip which will be presented during the lunch sponsored by DART.

RECEIVE AND FILE

11A – Petition to Allow Veterans to Ride DART for Free

It was moved by Ms. Hensley and seconded by Mr. Conkling to receive and file the Petition to Allow Veterans to Ride DART for Free. The motion carried unanimously.

FUTURE AGENDA ITEMS

Information provided in Commission packets.

COMMISSIONER ITEMS

No Update

OTHER – Communications

No Update

NEXT MEETING

June 2, 2015 at 12:00 pm

ADJOURNMENT

It was moved by Mr. Conkling and seconded by Mr. Mahaffey to adjourn the meeting at 1:41 pm. The motion carried unanimously.

Future 2015 Meeting Dates

Jun 2, Jul 7, Aug 4, Sept 1, Sept 29, Nov 3, Dec 1

Chair

Clerk

Date