

**OFFICIAL PUBLICATION
DES MOINES AREA REGIONAL TRANSIT AUTHORITY (DART)
COMMISSION MEETING – December 6, 2022 – 620 CHERRY STREET, DES MOINES, IA 50309**

[The above Commission Meeting was held in a hybrid format).

ROLL CALL

Commissioners/Alternates Present and Voting:

Vern Willey, Kelly Stearns (arrived at 1.10pm), Marketa Oliver, Michael McCoy, Josh Mandelbaum, Andrew Borcharding, Paula Dierenfeld, Ross Grooters, Steve Van Oort, Bridget Montgomery, Russ Trimble, and Joseph Jones

Other Commissioners Present:

Scott Henry

Commissioners Absent:

Doug Elrod

CALL TO ORDER

Vice Chair, Josh Mandelbaum called the meeting to order at 12:00 p.m. Roll call was taken, and a quorum was present.

Notice of the meeting was duly published.

APPROVAL OF AGENDA

Vice Chair, Josh Mandelbaum requested a motion to approve the agenda as presented.

It was moved by Michael McCoy and seconded by Russ Trimble to approve the December 6, 2022, agenda.

The motion carried unanimously.

CONSENT ITEMS

7A – Commission Meeting Minutes – November 1, 2022

7B – Des Moines Area MPO and CIRTPA Staff Representation for DART

7C – TRAC By-Laws

7D – Financial Audit Services Contract Amendment

7E – IT Storage Hardware Replacement

7F – October 2022 Financials

It was moved by Russ Trimble and seconded by Marketa Oliver to approve the consent items. The motion carried unanimously.

ACTION ITEMS:

8A – Chief Executive Officer (CEO) Transition Plan

It was moved by Russ Trimble and seconded by Vern Willey to approve the proposed CEO Transition Plan, as presented, subject to directing DART's Legal Counsel to amend the proposed interim CEO agreement to include a reasonable cap for the hours worked during the overlap period between the current CEO and the interim CEO with the understanding that if the cap needs to be adjusted for any reason, approval can be given by the DART Executive Committee. The motion carried unanimously.

8B – CEO Search Committee Members and Charter

It was moved by Russ Trimble and seconded by Ross Grooters to approve the establishment of a CEO Search Committee per the membership discussed and approve the proposed CEO Search Committee Charter as presented. The motion carried unanimously.

ADJOURN

Vice Chair, Josh Mandelbaum, adjourned the meeting at 1:39 p.m.

*****OFFICIAL NOTICE OF THE NEXT DART COMMISSION MEETING DATE IS HEREBY PUBLISHED:**

The next regular DART monthly Commission Meeting is scheduled for Tuesday, January 3, 2023, at 12:00 p.m. in the DART Multimodal Room at 620 Cherry Street, Des Moines, Iowa. Pursuant to Iowa Code section 21.8, the DART Commission has determined that it is still impractical or impossible to require all Commission members, staff, and the public to be physically present for this Commission meeting. Accordingly, both in-person and virtual options for attendance of the January 3, 2023 Commission meeting will be offered as

follows: (1) Commission members, staff, and the public will be allowed to attend this Commission meeting in person in the DART Multimodal Room at 620 Cherry Street, Des Moines, Iowa; and (2) Commission members, staff, and the public will be allowed to attend this Commission meeting via a virtual platform such as Zoom. Participation directions for such virtual meeting option are as follows:

<https://ridedart.zoom.us/j/88442376582?pwd=M29lRG1GcE1lR0RlU2pRRjdiZ045Zz09&from=addon>

Meeting ID: 884 4237 6582 Passcode: 590626