

**OFFICIAL PUBLICATION
DES MOINES AREA REGIONAL TRANSIT AUTHORITY (DART)
COMMISSION MEETING – October 3, 2023 – 620 CHERRY STREET, DES MOINES, IA 50309
[The above Commission Meeting was held in a hybrid format].**

Commissioners/Alternates Present and Voting:

Vern Willey, Tara Cox, Michael McCoy (arrived at 11.04am), Josh Mandelbaum, Andrew Borcharding, Paula Dierenfeld, Ross Grooters, Bridget Montgomery, and Joseph Jones

Commissioners Absent:

Kelly Stearns, Srikant Mikkilineni, Steve Van Oort and Russ Trimble

CALL TO ORDER

Vice Chair Josh Mandelbaum called the meeting to order at 12:00 p.m. Roll call was taken, and a quorum was present.

Notice of the meeting was duly published.

APPROVAL OF AGENDA

Vice Chair Josh Mandelbaum requested a motion to approve the agenda as presented.

It was moved by Vern Willey and seconded by Tara Cox to approve the October 3, 2023, agenda. The motion carried unanimously.

CONSENT ITEMS

7A – Commission Meeting Minutes – September 5, 2023

7B – June FY2023 Consolidated Financials

7C - August FY2024 Consolidated Financials

It was moved by Ross Grooters and seconded by Vern Willey to approve the consent items. The motion carried unanimously.

ACTION ITEMS

8A – Contract Amendment with Sidekick Development

It was moved by Vern Willey and seconded by Tara Cox to approve a contract amendment with Sidekick Development for Owner's Representative Services to authorize Phase 1 activities, including the 1-year post construction warranty period. The motion carried unanimously.

8B – Construction Manager Agent (CMA) for New Operations and Maintenance Facility

It was moved by Bridget Montgomery and seconded by Vern Willey to approve DART staff to execute a contract amendment with DCI Group for Construction Manager Agent (CMA) services for the design and construction phases of the new Operations and Maintenance Facility for negotiated General Conditions and CMA Fee. The motion carried unanimously.

8C – Human Resources Information System (HRIS) Contract Approval

It was moved by Vern Willey and seconded by Ross Grooters to approve a contract with Kronos SaaS, Inc. to provide a Human Resource Information System (HRIS) solution with a five-year initial term plus five (5) one (1) year optional renewals with a not-to-exceed amount of \$1,250,000, without prior Commission approval. The motion carried unanimously.

14. CLOSED SESSION

It was moved by Bridget Montgomery and seconded by Michael McCoy that the Commission adjourn the regular session and reconvene in closed to discuss strategy to evaluate the professional competency of an individual whose appointment, hiring, performance of discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.

Roll Call: Willey - Yea, Whiting – Nay, Cox – Yea, Mikkilineni – Nay, McCoy – Yea, Mandelbaum – Yea, Borcharding - Nay, Dierenfeld - Yea, Grooters - Yea, Van Oort – Nay, Montgomery – Yea, Trimble – Nay, Jones – Yea.

Vice Chair Josh Mandelbaum recessed the regular meeting at 1.44pm

No action was taken during the closed session.

At 1.51pm, a voice vote was taken for the closed session to be adjourned and the regular session be reconvened.

No action was taken in the open session.

ADJOURN

Vice Chair Josh Mandelbaum, adjourned the meeting at 1:52 p.m.

*****OFFICIAL NOTICE OF THE NEXT DART COMMISSION MEETING DATE IS HEREBY PUBLISHED:**

The next regular DART monthly Commission Meeting is scheduled for Tuesday, November 7, 2023, at 12:00 p.m. in the DART Multimodal Room at 620 Cherry Street, Des Moines, Iowa. Pursuant to Iowa Code section 21.8, the DART Commission has determined that it is still impractical or impossible to require all Commission members, staff, and the public to be physically present for this Commission meeting. Accordingly, both in-person and virtual options for attendance of the November 7, 2023 Commission meeting will be offered as follows: (1) Commission members, staff, and the public will be allowed to attend this Commission meeting in person in the DART Multimodal Room at 620 Cherry Street, Des Moines, Iowa; and (2) Commission members, staff, and the public will be allowed to attend this Commission meeting via a virtual platform such as Zoom. Participation directions for such virtual meeting option are as follows:

<https://ridedart.zoom.us/j/89281880048?pwd=Q3ZESUNZeEtlPL3NRRk5yVzdDZThydz09>

Meeting ID: 892 8188 0048 /Passcode: 214664